

Portland Custodians' Civil Service Board  
Established 1937  
April 9, 2024  
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the April 9, 2024 meeting

A meeting of the Portland Public Schools Custodian Civil Service Board was held on April 9, 2024, via Google Meet. Ms. Roshni Sabedra hosted the meeting remotely from their offices in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Member Paul Hathaway chaired the meeting. Board Member Laird Cusack and Board Secretary Jo McClain also in attendance via Google Meet. Board Chair Brian Caufield had advised he would be unable to attend.

The meeting was called to order at 4:01 p.m.

## **OLD BUSINESS**

### **1. Approval of Proposed Minutes of March 26, 2024**

At the March 26 meeting, 2 candidates shown as interviewed, but 3 were on the hiring list. Ms. Sabedra for PPS explained that the third candidate was a carry over from prior testing. With that addition to the minutes, the Minutes of March 26, 2024, were approved as presented.

### **2. Approval of Hiring List**

Statistics provided by Mr. Frank Leavitt prior to the meeting included 14 applicants, 10 who took the test, 2 who were interviewed, and 2 candidates are on the hiring list. The average test score was 100%, the average interview score was 71.4%, and the overall average was 85.7%. Mr. Caufield confirmed that the Board's Rule and Regulations were followed, and the list was approved.

### **3. Relevant Updates if any**

There are no new updates at this time.

The next meeting was set per the two week schedule for April 23. The meeting was adjourned at 4:04.

Jo McClain  
CCSB Secretary